

In order to maintain an up-to-date listing of addresses and phone numbers in the Twin Lakes Office, please fill out the following information so we have current information in maintaining contact with our leaseholders when mailing assessments, newsletters, or any other type of correspondence.

As outlined in Rules and Regulations, **Lot Lease Office, Section b.** *All address changes of lessees must be accompanied by a signed address form and such forms kept current and in the lessees file.*

You may either mail or drop this information off at your earliest convenience. If there is information you do not want published in the *Member Directory* such as an email address or cell phone number, please specify clearly you do not want it published.

Your assistance in keeping our records up-to-date is appreciated.

Twin Lakes Sports Club, Association
Change of Address / Telephone Number Request Form

PLEASE PRINT INFORMATION CLEARLY

Name: _____

Street Address/PO Box: _____

City, State, Zip: _____

Phone: _____ Publish: Yes _____ No _____

Cell: _____ Publish: Yes _____ No _____

Lot(s): _____

E-mail: _____ Publish: Yes _____ No _____

Signature of Lessee

Date

(By my signature above, I acknowledge that the new address listed above is my primary residence, and should be used for all correspondence with the Twin Lakes Sports Club Association, Inc.; including billing statements, legal correspondence, etc. I am aware that the Twin Lakes Sports Club Association, Inc. will use this address until the Twin Lakes Sports Club Association, Inc. has received an acknowledged notification of change of address.)